



OACA BOARD OF DIRECTORS MEETING MINUTES

- DATE AND TIME:** Saturday, June 3, 2023 at 2:00 p.m.
- LOCATION:** Conference Room (5th Floor), Sheraton Fallsview, 5875 Falls Ave,
Niagara Falls, ON
- PRESENT:** Tonia Bennett – President
Mark Hacon - Treasurer
Denise Rundle
Christine Vigneault
Alexandra Rawlings
Sean Kenney
Trista Di Lullo –Vice President
Sarah Hague – Secretary
Tonia Bennett – President (arrived late)
- REGRETS:** Ian Clendening
-

1. Call to Order

Vice President Trista called the meeting to order at 2:11 p.m.

2. Approval of Agenda

That the agenda be approved as circulated.

Moved by: Denise Rundle

Seconded by: Mark Hacon

CARRIED

3. Approval of May 18, 2023 Minutes

That the minutes of May 18, 2023 be approved.

Moved by: Mark Hacon

Seconded by: Christine Vigneault

CARRIED

4. Committee Reports

a) Conference Planning

i. 2023 Conference and AGM Planning

- i.** Discussion to remind the members that the Board is made up of volunteers and we operate out of a virtual office with virtual phone numbers, meaning you may not get an immediate response.
- ii.** Swag Bags – to be put together later today
- iii.** Banquet – Tuesday Night
 - Centerpieces have been ordered
 - DJ to arrive at 6:00 PM and will send link for people to make requests
 - Photographer before it starts
- iv.** Fallsview A will be our new Boardroom; Studio D will be the storage room
- v.** Formalized details of the hospitality suite in the Distillery Sunday night and dinner Monday night in Great Room B
- vi.** AGM Planning
 - Tonia will welcome everyone and the Board, overview of Board accomplishments, mention the annual report
 - Trista to ask Heather for most recent record of membership
 - Need to track mover and seconder and confirm they are members

b) Communication

- i.** Nothing to report

c) Finance and Administration

- i.** Nothing to report

d) Education

- i.** Nothing to report

e) Nomination/Election

i. Voting Transparency

- i.** Following a comment from a member, discussion regarding whether or not the full election results should be shown to the membership. The Board decided that it was important to continue with consistent practices and to be open and transparent about the results, meaning we would continue to share the full results.

f) Governance

- i.** Nothing to report.

g) Legislation

- i.** Nothing to report

5. Other Business

- a.** Meeting with Sheraton Staff at 2PM (Sean and Alexandra only)
- b.** Meeting tomorrow for breakfast at 9:30 AM

7. Adjournment

That the meeting be adjourned at 4:15 p.m., and that proper meeting expenses be paid.

Moved by: Denise Rundle

Seconded by: Alexandra Rawlings

CARRIED

T. Bennett

T. Bennett, President

S. Hague

S. Hague, Secretary