



OACA BOARD OF DIRECTORS MEETING MINUTES

DATE AND TIME: Wednesday, April 19, 2023 at 6:00 p.m.

LOCATION: Video Conference (Zoom)

PRESENT: Tonia Bennett – President
Mark Hacon - Treasurer
Denise Rundle
Christine Vigneault
Ian Clendening
Alexandra Rawlings
Sean Kenney
Trista Di Lullo –Vice President
Sarah Hague – Secretary

REGRETS: N/A

1. Call to Order

President Tonia Bennett called the meeting to order at 6:05 p.m.

2. Approval of Agenda

That the agenda be approved as circulated.

Moved by: Ian Clendening

Seconded by: Sean Kenney

CARRIED

3. Approval of February 27, 2023 Minutes

That the minutes of February 27, 2023 be approved.

Moved by: Ian Clendening

Seconded by: Mark Hacon

CARRIED

4. Committee Reports

a) Conference Planning

i. 2023 Conference – Niagara Falls

Update was provided by Christine, Ian and Trista.

- Conference Package is complete
- Volunteers for registration desk are arranged
- Photographer is confirmed
- 2 financial and one in kind contribution have been obtained by sponsorship
- Swag items have been ordered
- Request for door prizes to be sent mid-May
- Mark to look into a DJ and A/V setup for the rooms
- Christine to take care of speaker gifts and thank you cards
- Tonia to follow up with Niagara Falls Mayor for opening remarks and indigenous Acknowledgement
- Sean to confirm hotel arrival times and meals, once numbers are finalized
- Trista will continue to do Conference Communications posts on social media to spotlight various speakers and topics, as well as to remind registrants to book their hotels

ii. 2024 Conference Planning

Sean provided an update regarding the 2024 Conference in Windsor and advised that a visit/tour would be required. Due to time constraints and distance, Mark agreed to go and meet Kelly.

b) Communications

i. Yearly report

Targeting to send this out mid-May. Everyone to send their section to Christine by May 5th.

c) Finance and Admin

Nothing to report

d) Education

i. OACA Training Videos

Updated provided regarding the training videos. All video updates have now been completed, with lots of success selling the packages. Accordingly, we increased our subscription rate from 100 and currently have 186 active users.

e) Nomination/Election

i. 2023 Election

Trista provided an update regarding the upcoming 2023 election and important dates were confirmed. Nomination would be open for two weeks (April 24th to May 5th) with one week to vote, which would be May 22nd to May 26th. Sarah and Trista to connect with Kathy at Simply Voting.

f) Governance

Nothing to report.

g) Legislation

- i. Sean spoke regarding the new Bill with additional changes to the Planning Act which included certain criteria for site plan control under ten residential units, details about the new Provincial Policy Statement which was combined with the Growth Plan, and noted that the requirement to report the past 5 years of data has been eliminated.

5. Other Business

i. Future Conferences

- a. Brief discussion regarding possible future conference locations.

6. Future Meeting Date

The next meeting is to be held on May 18, 2023 at 6:00 p.m via Zoom.

7. Adjournment

That the meeting be adjourned at 7:25 p.m., and that proper meeting expenses be paid.

Moved by: Christine Vigneault

Seconded by: Denise Rundle

CARRIED

T. Bennett

T. Bennett, President

S. Hague

S. Hague, Secretary