



OACA BOARD OF DIRECTORS MEETING MINUTES

DATE AND TIME: Wednesday, September 28, 2022

LOCATION: Holiday Inn Peterborough

PRESENT: Sean Kenney – President
Tonia Bennett – Vice President
Mark Hacon – Treasurer
Trista Di Lullo – Secretary
Ian Clendening
Sarah Hague
Alexandra Rawlings
Denise Rundle
Christine Vigneault

1. Call to Order

President Sean called the meeting to order at 10:35 a.m.

2. Welcome

Sean welcomed the new and returning board members.

3. Signoff on Code of Conduct Policies

Members signed the Code of Conduct.

4. Election of President and Vice President positions

Acting Chair Sean opened up the floor for nominations for President and Vice President. It was decided that the remaining officers (Treasurer and Secretary) will be appointed at the next meeting.

That Tonia Bennett be appointed as President of the Association.

Moved by: Christine Vigneault

Seconded by: Denise Rundle

CARRIED

That Trista Di Lullo be appointed Vice President of the Association.

Moved by: Christine Vigneault

Seconded by: Denise Rundle

CARRIED

5. OACA Overview

Christine provided an overview of OACA duties, board assignments, conference, and board committees.

6. Other Business

In order to assist with the update of the training videos, Sean outlined a request that Powerpoint be obtained.

That Microsoft 365 be obtained for the purposes of Association to assist with updates to the training videos.

Moved by: Sean Kenney

Seconded by: Tonia Bennett

CARRIED

The Board had a brief discussion about remaining items to be addressed before the commencement of the 2022 conference.

7. Future Meeting Date

Next meeting is November 13-14, 2022, with the location to be determined. The remaining officers will be appointed at this meeting.

8. Adjournment

That the meeting be adjourned at 11:19 a.m.

Moved by: Christine Vigneault

Seconded by: Denise Rundle

CARRIED

T. Bennett

T. Bennett, President

T. Di Lullo

T. Di Lullo, Secretary