



## OACA BOARD OF DIRECTORS MEETING MINUTES

**DATE AND TIME:** Tuesday, September 27, 2022

**LOCATION:** Holiday Inn Peterborough

**PRESENT:** Sean Kenney – President  
Tonia Bennett – Vice President  
Mark Hacon – Treasurer  
Trista Di Lullo – Secretary  
Ian Clendening  
Denise Rundle  
Christine Vigneault

**REGRETS:** Kathy Lessard

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**1. Call to Order**

President Sean called the meeting to order at 3:00 p.m.

**2. Approval of Agenda**

That the agenda be approved as circulated.

Moved by: Tonia Bennett

Seconded by: Denise Rundle

CARRIED

**3. Approval of August 8 and 9, 2022 Minutes**

That the minutes of August 8 and 9, 2022 be approved as circulated.

Moved by: Mark Hacon

Seconded by: Tonia Bennett

CARRIED

**4. Approval of Treasurer's Reports**

That the Treasurer's Reports for January – August 2022 Profit and Loss and September 2022 Balance Sheet be approved as circulated.

Moved by: Tonia Bennett

Seconded by: Sean Kenney

CARRIED

**5. Committee Reports**

**a) Communications**

Trista provided a brief update regarding emails and social media updates for the 2022 conference.

**b) 2022 Conference and AGM Planning**

There was a discussion about providing reimbursement for speaker expenses, such as mileage and meal costs.

That upon request, a maximum \$150 per diem be provided to cover a speaker's travel and meal costs.

Moved by: Sean Kenney

Seconded by: Christine Vigneault

CARRIED

The Board discussed outstanding items for the 2022 conference and AGM including banners, registration desk, and 50<sup>th</sup> anniversary preparations.

**c) Finance and Administration**

Mark indicated that t-shirts for conference have arrived and the bill has been received. There was a discussion about Director's expenses.

**d) Education**

- i. Committee of Adjustment Training Videos – Christine indicated that Susan Votour, who is assisting with the videos, needs some assistance with the videos. Alexandra offered to assist.

**e) Election**

- i. 2022 Election Results – Trista provided the election results from Simply Voting which had a voter turnout of 91 of the 305 electors voting (29.8%). The election results were as following:
  - Tonia Bennett - 70 votes (22.2%)
  - Alexandra Rawlings - 62 votes (19.6%)
  - Mark Hacon - 61 votes (19.3%)
  - Sarah Hague - 60 votes (19%)
  - Nicole Martin - 47 votes (14.9%)
  - Sebastian Patrizio - 16 votes (5.1%)

As a result, the following four candidates were elected to the Board: Tonia Bennett, Alexandra Rawlings, Mark Hacon, and Sarah Hague. Trista indicated that election results will be emailed to membership later today.

**f) Governance**

Nothing to report.

**g) Legislation**

Sean provided an update regarding his work with AMO regarding Bill 109 and the Housing Task Force. There was a discussion about Bill 3, Strong Mayors, Building Homes Act, 2022 and the possible effect on Committees of Adjustment. Sean suggested that a possible future conference topic of the benefits of having Committee of Adjustment staff within Clerk's department versus Planning department.

**6. Other Business**

It was acknowledged that this was the last meeting of the 2021-2022 Board. It was suggested that a certificate be sent to outgoing board member Kathy as a token of appreciation.

**7. Adjournment**

That the meeting be adjourned at 4:35 p.m.

Moved by: Christine Vigneault

Seconded by: Denise Rundle

CARRIED

*S. Kenney*

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S. Kenney, President

*T. Di Lullo*

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T. Di Lullo, Secretary