

O A C A
BOARD OF DIRECTORS MEETING
WEDNESDAY, JUNE 5, 2019

PRESENT:

President	-	Denise Rundle
Vice President	-	Christine Vigneault
Treasurer	-	Mark Hacon
Secretary	-	Kathy Lessard
Director	-	Cathy MacMunn
Director	-	Cara Raich
Director	-	Deb McCabe
Director	-	Allison Goodwin

REGRETS:

Director	-	Tonia Bennett(via conference call)
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1. CALL TO ORDER

President Denise Rundle called the meeting to order at 9:35 a.m.

2. WELCOME

The new and returning Board members were welcomed.

3. ELECTION/APPOINTMENT OF OFFICERS

In accordance with the Constitution, the Acting Chair requested candidates or volunteers for the positions of President, Vice-President, Treasurer and Secretary.

The following Directors be and are to be appointed as Officers of the Association:

Moved by: Allison Goodwin
Seconded by: Denise Rundle

President Christine Vigneault

Moved by: Deb McCabe
Seconded by: Denise Rundle

Vice-President Allison Goodwin

Moved by: Cathy MacMunn
Seconded by: Deb McCabe

Treasurer Mark Hacon

Moved by: Deb McCabe
Seconded by: Kathy Lessard

Secretary Cathy MacMunn

CARRIED

4. APPROVAL OF AGENDA

The agenda for the June 5, 2019 Board meeting was approved as circulated.

5. **APPOINTMENT TO COMMITTEES**

The Board discussed Committee assignments. Committees were appointed as follows:

EDUCATION COMMITTEE -	Tonia Bennett, Christine Vigneault, Susan Votour
FINANCE COMMITTEE -	Mark Hacon
NOMINATIONS COMMITTEE -	Cathy MacMunn
GOVERNANCE COMMITTEE -	Denise Rundle, Kathy Lessard

Susan Votour will remain on the Education Committee due to her involvement in the POP Update and Video training series.

The Board discussed adding 2 additional Committees

LEGISLATION COMMITTEE -	Deb McCabe
CONFERENCE COMMITTEE-	Allison Goodwin, Cara Raich, Tonia Bennett

7. **CONFERENCE OVERVIEW AND EXPENSES**

Allison Goodwin advised that she wished to form a Conference Committee in order to provide succession planning, and requests that Cara Raich and Tonia Bennett assist her this year and Allison will provide an advisory role. The Board discussed briefly the 2019 Conference and noted the date of May 10-13, 2020, which is an earlier date in the spring than usual, and that the Sunday, May 10 is Mother's Day. The only part of the conference scheduled for Mother's Day will be the registration and wine and cheese.

8. **SEMINAR**

The 2019 seminar to be held at the Best Western Parkway Inn in Cornwall on October 2, 3 and 4, 2019. There are 4 speakers already booked and we require another 4 speakers. Slideslive Have provided a quote to do recording sessions which may be put on the OACA website and added to the video library. The 2020 Seminar will be held in Peterborough September 24/25, 2020 at the Holiday Inn.

9. **CORRESPONDENCE**

None.

10. **NEW BUSINESS**

The Board discussed providing an educational portion to the Newsletter and maybe reach out to previous speakers to do this.

Code of Conduct was provided to the Board Directors for their signature and provided to Christine to forward to Tonia for her signature

11. **TERMS OF NEW DIRECTORS**

3 year term – Cara Raich, Mark Hacon, Tonia Bennett

2 year term – Deb McCabe

12. **UNFINISHED BUSINESS/PARKING LOT:**

a. Review of signing authorities should be done annually at the last meeting prior to Conference

b. Investing surplus funds of the Association into GIC following Conference

13. **CONCLUDING BUSINESS**

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13. CONCLUDING BUSINESS

a. Future Meeting Date

tentative meeting at the Best Western Parkway Inn, Cornwall on October 2, 2019 at the beginning of the fall seminar. Time to be determined at a later date and confirmed by email.

b. Resolution to pay meeting expenses.

MOVED BY: Mark Hacon
SECONDED BY: Allison Goodwin

"THAT the proper meeting expenses be paid, and that the meeting be adjourned."

CARRIED



Christine Vigneault, President



Cathy MacMunn, Secretary