

O A C A

BOARD OF DIRECTORS MEETING

THURSDAY, SEPTEMBER 27, 2012

PRESENT: President ~ Andreas Petersen
Vice President - Carol Capes
Past President - Deb McCabe
Secretary-Treasurer - Linda Gavey
Director - Bob Clancey
Director - Susan Benson
Director - Louise Taschner
Director - Christine Vigneault
Director - Robert Waind

Also in attendance were: Chris Lang and Ann Hamilton.

CALL TO ORDER

1. ROLL CALL

President Andreas Petersen called the meeting to order at 2:10 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Robert Waind

SECONDED BY: Bob Clancey

"THAT the agenda for September 27, 2012 be accepted as amended."

In response to President Andreas Petersen there were no conflicts of interest declared.

3. APPROVAL OF MINUTES - July 19 & 20, 2012

MOVED BY: Robert Waind

SECONDED BY: Deb McCabe

"THAT the minutes of July 19 and 20, 2012 be approved as circulated."

CARRIED

Business arising from the minutes.

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4. APPROVAL OF TREASURER'S REPORTS – July & August 2012

MOVED BY: Louise Taschner
SECONDED BY: Deb McCabe

"THAT the Treasurer's Report for July and August, 2012 be approved as circulated."

CARRIED

5. REPORTS OF COMMITTEES

Accreditation Committee – Linda Gavey

Accreditations Jennifer Sandham – ACST (A)

MOVED BY: Deb McCabe
SECONDED BY: Carol Capes

"THAT the Accreditation Report be approved as circulated."

CARRIED

Conference Committee – Linda Gavey

Linda gave an overview of suggestions for the 2013 conference and discussed possible speakers and workshop topics. She requested workshop speakers. The theme is "The Hills are Alive". On Sunday evening, our harpist Alexa Bogoslawski will be back to play at the Meet and Greet. Monday evening, will be "A Taste of the Hills" different stations with various foods and entertainment by Roy LeBlanc (Elvis, Johnny Cash and Roy Orbison impersonator with 5 piece band). During the banquet, she plans to have a mandolin player during dinner. Contact has been made with Heather Bambrick of 99.1 Jazz FM to be the Monday luncheon speaker but this has not been confirmed. Cam Woolvett has been asked to be Tuesday's luncheon guest and will provide musical entertainment. She stated that the companion program is well underway. The Companions will join the delegates both days for lunch and entertainment. She circulated a flyer promoting conference to be distributed at seminar. She stated that she will have a budget ready for the November meeting. Linda noted that David West, Town of Richmond Hill Committee Member, is a professional photographer and has agreed to be the conference photographer.

Seminar Committee –

Chris Lang welcomed everyone and handed out the latest Agenda. A new contract dated September 25, 2012 shows a few changes. Additional food was ordered for the Thursday meet and greet. Chris Lang will sign the new contract. She thanked Ann for all her help. Chris handed out the Speaker's BIO's to the Board members. She noted an additional gift certificate has been received from the Holiday Inn as part of the door prizes. The speakers' gifts will be provided to each Board member presenting.

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Education

Monitoring

POP - No report

TAC – Not too many received lately.

Moved by: Robert Waind

Seconded by: Deb McCabe

Training – It was suggested that the training sessions be provided at Seminars and Conferences. Double workshops will be required. The busiest times will be first and second years of terms of Committees. Priority should be to have plans in place for the next election in 2014. Christine suggested that a program be available on line in a pdf form available for a fee for the Secretary-Treasurer to present to his/her Committee. Louise & Linda could still make these presentations available prior to the next meeting in November. It was suggested that Louise and Linda should be compensated for their time. Linda suggested that she and Louise will discuss the appropriate amount and will report back with recommendations.

Finance – Andreas Petersen

Andreas advised that there was no report.

Legislation – Andreas Petersen

Andreas advised that the PPS is currently under review in draft stage.

Nominations – Deb McCabe

No report.

Publicity & Website – Carol Capes

Carol advised that next Newsletter is November. It was suggested that Linda submit a report forecasting the upcoming Conference. The Municipality of the Month will also be featured. Carol indicated that the cut-off date for Newsletter items is November 9th.

Christine suggested that the website be looked after in-house and indicated that she would be willing to undertake establishing it. She is looking at two different website companies. The holder of the operations of the website would be the Secretary-Treasurer. Christine will have an actual proposal ready for the November meeting.

Resolutions – Robert Waind

No report.

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Site Selection – Deb McCabe

Deb advised that Allen Edwards indicated that Muskoka was a no go for the 2014 conference. She stated that she will hear from the Town of Blue Mountains at the beginning of October concerning the 2014 conference. Deb indicated that she is going to Ottawa and will make some inquiries. Bob Clancey stated that Kingston is also interested in the 2014 conference.

Linda suggested that a seminar could be hosted by Muskoka. Susan stated that she could approach Muskoka about hosting the 2014 seminar.

6. CORRESPONDENCE

None

7. NEW BUSINESS

None

8. UNFINISHED BUSINESS

- (a) Primer on Planning – Seneca College
Deb advised that Seneca College will not be proceeding with delivery of the Primer on Planning course.
- (b) Municipality of the Month
It was agreed that only one municipality be featured in each newsletter and that they be used in the order received.
- (c) Election Material
No report.
- (d) Webinar
No report.

9. CONCLUDING BUSINESS

- (a) Future meeting dates

MOVED BY: Bob Clancey

SECONDED BY: Robert Waind

November 15 & 16, 2012

January 17 & 18, 2013 (tentative)

March 21 & 22, 2013 (tentative)

May 26, 27, 28 & 29, 2013

CARRIED

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- (b) Resolution to pay meeting expenses.

MOVED BY: Robert Waind
SECONDED BY: Bob Clancey

"THAT proper meeting expenses be paid."

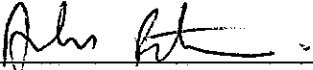
CARRIED

- (c) Resolution to adjourn.

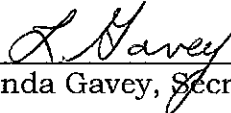
MOVED BY: Louise Taschner

"THAT the meeting be adjourned at 4:15 p.m."

CARRIED



Andreas Petersen, President



Linda Gavey, Secretary-Treasurer