

O A C A

EXECUTIVE MEETING

WEDNESDAY, JUNE 6, 2012

PRESENT: President - Andreas Petersen
Vice President - Carol Capes
Past President - Deb McCabe
Secretary-Treasurer - Linda Gavey
Director - Bob Clancey
Director - Susan Benson
Director - Louise Taschner
Director - Christine Vigneault
Director - Robert Waind

CALL TO ORDER

1. ROLL CALL

President Andreas Petersen called the meeting to order at 9:10 a.m.

2. WELCOME – Deb McCabe

Andreas welcomed the new executive.

3. APPROVAL OF AGENDA

MOVED BY: Robert Waind

SECONDED BY: Deb McCabe

"THAT the agenda be accepted as amended."

CARRIED

4. APPOINTMENT OF AUDITORS

MOVED BY: Louise Taschner

SECONDED BY: Deb McCabe

"THAT the firm of Millard, Rouse & Roseburgh Chartered Accountants be appointed as Auditors for the Association year 2012."

CARRIED

5. INSURANCE AND LIABILITY

MOVED BY: Bob Clancey

SECONDED BY: Christine Vigneault

"THAT the firm of "the co-operators" be the OACA insurance carrier for the Association year 2012-2013."

CARRIED

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6. CONFERENCE EXPENSES

MOVED BY: Robert Waind
SECONDED BY: Deb McCabe

"THAT the normal expenses of the conference be paid."

CARRIED

7. SCHEDULE OF MEETINGS

July 19 & 20, 2012
September 27 & 28, 2012 (Peterborough County)
November 15 & 16, 2012 (tentative)
January 17 & 18, 2013 (tentative)
March 21 & 22, 2013 (tentative)
May 26, 27, 28 & 29, 2013

8. COMMITTEE ASSIGNMENTS

Accreditation Committee	- Linda Gavey
Conference Committee	- Linda Gavey - Christine Vigneault
Seminar Committee	- Louise Taschner - Deb McCabe
Education Monitoring	- Linda Gavey
Finance Committee	- Andreas Petersen - Robert Clancey
Legislation Committee	- Robert Waind - Andreas Petersen - Susan Benson
Nominations Committee	- Deb McCabe - Linda Gavey
Publicity & Website Committee	- Carol Capes - Christine Vigneault
Resolutions	- Robert Waind - Susan Benson
Site Selection Committee	- Deb McCabe - Susan Benson - Bob Clancey

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Technical Advisory Committee

- Linda Gavey
- Louise Taschner
- Carol Capes
- Christine Vigneault

A discussion ensued regarding the duties of the various committees. Duties of the various positions and committees can be found in the by-laws.

MOVED BY: Louise Taschner
SECONDED BY: Susan Benson

"THAT Committee Assignments be approved as stated."

CARRIED

9. OTHER BUSINESS

(a) Primer on Planning

Deb brought the new board members up to date on the agreement with AMCTO regarding the Primer on Planning and the opportunity to offer it at Seneca College.

(b) Webinar

Andreas brought this forward for discussion. Christine and Linda will pursue information on webinar.

(c) Newsletter Schedule

The summer newsletter will be sent out following the July Board of Directors meeting. All reports are due to Carol by July 11, 2012.

10. NEW BUSINESS

None.

11. ADJOURNMENT


MOVED BY: Christine Vigneault
SECONDED BY: Bob Clancey

"THAT the meeting be adjourned at 10:25 a.m."

CARRIED



Andreas Petersen, President



Linda Gavey, Secretary-Treasurer