

O A C A

EXECUTIVE MEETING

WEDNESDAY, MAY 28, 2014

PRESENT: President - Deb McCabe
Vice President - Robert Waind
Past President - Andreas Petersen
Secretary-Treasurer - Linda Gavey
Director - Bob Clancey
Director - Paul Morand
Director - Christine Vigneault

Regrets: Director - Allison Moore

CALL TO ORDER

1. **ROLL CALL**

President Deb McCabe called the meeting to order at 9:38 a.m.

2. **WELCOME - Deb McCabe**

Deb welcomed the new executive.

3. **APPROVAL OF AGENDA**

MOVED BY: Robert Waind

SECONDED BY: Andreas Petersen

"THAT the agenda be accepted as circulated."

CARRIED

4. **APPOINTMENT OF AUDITORS**

MOVED BY: Andreas Petersen

SECONDED BY: Robert Waind

"THAT the firm of Millard, Rouse & Roseburgh Chartered Accountants be appointed as Auditors for the Association year 2014."

CARRIED

5. **INSURANCE AND LIABILITY**

MOVED BY: Bob Clancey

SECONDED BY: Paul Morand

"THAT the firm of "the co-operators" be the OACA insurance carrier for the Association year 2014-2015."

CARRIED

6. CONFERENCE EXPENSES

MOVED BY: Bob Clancey
SECONDED BY: Christine Vigneault

"THAT the normal expenses of the conference be paid."

CARRIED

7. SCHEDULE OF MEETINGS

July 17 & 18, 2014
September 25 & 26, 2014
November 13 & 14, 2014
January 15 & 16, 2015 (Teleconference)
March 19 & 20, 2015
May 31, June 1, 2, & 3, 2015

8. COMMITTEE ASSIGNMENTS

Accreditation Committee	- Linda Gavey
Conference Committee	- Bob Clancey - Allison Moore - Deb McCabe
Seminar Committee	- Paul Morand - Allison Moore - Christine Vigneault
Education Monitoring	- Linda Gavey
Finance Committee	- Andreas Petersen - Robert Waind - Paul Morand
Legislation Committee	- Robert Waind - Andreas Petersen
Nominations Committee	- Andreas Petersen - Linda Gavey
Publicity & Website Committee	- Christine Vigneault
Resolutions	- Robert Waind - Andreas Petersen
Site Selection Committee	- Bob Clancey - Deb McCabe - Paul Morand

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Technical Advisory Committee

- Linda Gavey
- Louise Taschner
- Christine Vigneault

MOVED BY: Bob Clancey
SECONDED BY: Paul Morand

"THAT Committee Assignments be approved as stated."

CARRIED

9. OTHER BUSINESS

(a) Newsletter Schedule

The summer newsletter will be sent out following the July Board of Directors meeting. All reports are due to Christine by July 11, 2014. The newsletter is to be mailed prior to the end of July.

10. NEW BUSINESS

(a) Conference Contract

A discussion ensued regarding the Ambassador contract.

MOVED BY: Robert Waind
SECONDED BY: Bob Clancey

"THAT the President be authorized to sign the contract for the 2015 conference at the Ambassador Hotel and Conference Centre in Kingston."

CARRIED

(b) Seminar Contract

MOVED BY: Robert Waind
SECONDED BY: Bob Clancey

"THAT the President be authorized to sign the contract for the 2015 seminar at the Best Western Hotel and Conference Centre in North Bay."

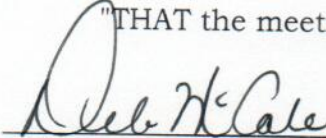
CARRIED

11. ADJOURNMENT

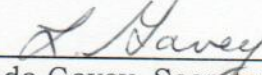
MOVED BY: Robert Waind
SECONDED BY: Paul Morand

"THAT the meeting be adjourned at 10:16 a.m."

CARRIED



Deb McCabe, President



Linda Gavey, Secretary-Treasurer