

O A C A

BOARD OF DIRECTORS MEETING

SUNDAY, MAY 25, 2014

PRESENT: President - Andreas Petersen
Vice President - Robert Waind
Past President - Deb McCabe
Secretary-Treasurer - Linda Gavey
Director - Bob Clancey
Director - Susan Benson
Director - Paul Morand
Director - Christine Vigneault
Director - Susan Votour

CALL TO ORDER

1. ROLL CALL

President Andreas Petersen called the meeting to order at 2:00 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Bob Clancey
SECONDED BY: Robert Waind

"THAT the agenda for May 25, 2014 be accepted as circulated."

CARRIED

In response to President Andreas Petersen there were no conflicts of interest declared.

3. APPROVAL OF MINUTES - March 20 & 21, 2014

MOVED BY: R. B. Waind
SECONDED BY: Paul Morand

"THAT the minutes of March 20 and 21, 2014 be approved as circulated."

CARRIED

4. APPROVAL OF TREASURER'S REPORTS - March and April 2014

MOVED BY: Andreas Petersen
SECONDED BY: Deb McCabe

"THAT the Treasurer's Reports for March and April 2014 be approved as circulated."

CARRIED

5. REPORTS OF COMMITTEES

Accreditation Committee – Linda Gavey

Accreditations Karen Kynaston – ACST (A)
 Jana Poechman – ACST (A)
 Jordan Mammoliti – ACST
 Deborah Turchet – ACST
 Jennifer Foster – ACST
 Doug Kopp – Deferred

MOVED BY: Robert Waind

SECONDED BY: Paul Morand

"THAT the Accreditation Report be approved as amended. The Secretary-Treasurer will follow up with Doug Kopp."

CARRIED

Conference Committee – Deb McCabe

Deb advised that everything is under control and the Blue Mountains conference team is awesome.

The hospitality suite is two townhouses side by side and it is all set up.

Susan Benson commented that, in the future, the Board should try to have the room rentals negotiable based on the pickup. 100% pickup should be no charge. This will be discussed by the Board of Directors.

Seminar Committee – Deb McCabe

Deb advised that North Bay has offered to host the 2015 seminar. This will be discussed by the Board of Directors.

Education Monitoring

POP – Linda advised that the certificates for the fall Primer on Planning course have been signed and are ready for distribution.

TAC – Linda advised that TAC is still receiving and answering questions on a regular basis.

Training – Linda advised that there are currently no training sessions scheduled. Requests are pending after the elections.

Finance – Andreas Petersen

No report.

Legislation – Andreas Petersen

It was noted that the new Provincial Policy Statement came into effect April 30, 2014.

**OACA EXECUTIVE MEETING MINUTES
MAY 25, 2014 - PAGE 3**

Nominations – Deb McCabe

Deb advised that there are still two vacant director positions for the 2014 election.

Publicity & Website – Christine Vigneault

Susan requested time to address Municipality of the Month at conference and Christine advised that she has contacted Gordon Whicher for an article on changing minor variances conditions for the newsletter.

Christine also commented that a request has been received for a discussion board on the website.

Resolutions – Andreas Petersen

No report.

Site Selection – Deb McCabe

Susan Benson advised that she would not be setting up a booth at conference to promote municipalities hosting a conference/seminar. She suggested that the Board take a further look at the material for future conference/seminar locations.

6. CORRESPONDENCE

MOVED BY: Robert Waind

SECONDED BY: Paul Morand

"THAT the conference fees for Isaac Lallouz, City of Toronto and Louise Taschner, Oxford County be refunded."

CARRIED

MOVED BY: Robert Waind

SECONDED BY: Bob Clancey

"THAT the \$300.00 fee for job postings will also be charged for advertisements."

CARRIED

7. NEW BUSINESS

None

8. UNFINISHED BUSINESS

(a) Delivery of Education via YouTube – deferred

**OACA EXECUTIVE MEETING MINUTES
MAY 25, 2014 - PAGE 4**

9. CONCLUDING BUSINESS

- (a) Future meeting dates

MOVED BY: Paul Morand
SECONDED BY: Susan Votour

May 28, 2014

CARRIED

- (b) Resolution to pay meeting expenses.

MOVED BY: Bob Clancey
SECONDED BY: Robert Waind

"THAT proper meeting expenses be paid."

CARRIED

- (c) Resolution to adjourn.


MOVED BY: Susan Benson
SECONDED BY: Susan Votour

"THAT the meeting be adjourned at 3:28 p.m."

CARRIED



Andreas Petersen, President



Linda Gavey, Secretary-Treasurer