

O A C A

BOARD OF DIRECTORS MEETING

THURSDAY, JULY 17, 2014

PRESENT: President - Deb McCabe
Vice President - Robert Waind
Past President - Andreas Petersen
Secretary-Treasurer - Linda Gavey
Director - Bob Clancey
Director - Allison Moore
Director - Paul Morand
Director - Christine Vigneault

CALL TO ORDER

1. ROLL CALL

President Deb McCabe called the meeting to order at 7:23 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Bob Clancey
SECONDED BY: Robert Waind

"THAT the agenda for July 17 and 18, 2014 be accepted as circulated."
CARRIED

In response to President Deb McCabe there were no conflicts of interest declared.

3. APPROVAL OF MINUTES - May 25 & 28, 2014

MOVED BY: Robert Waind
SECONDED BY: Paul Morand

"THAT the minutes of May 25 and 28, 2014 be approved as amended."
CARRIED

Page 3 - Item 10 - add in Kingston - in North Bay

4. APPROVAL OF TREASURER'S REPORTS - May and June 2014

MOVED BY: Allison Moore
SECONDED BY: Robert Waind

"THAT the Treasurer's Reports for May and June 2014 be approved as circulated."

CARRIED

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JULY 17 & 18, 2014 - PAGE 2**

Andreas suggested that the conference fee be increased \$50.00.

MOVED BY: Andreas Petersen
SECONDED BY: Christine Vigneault

"THAT the conference fee be increased by \$50.00 and the seminar fee be increased by \$25.00 for 2015."

CARRIED

5. REPORTS OF COMMITTEES

Accreditation Committee – Linda Gavey

Accreditations Kara Rogers – ACST
Christine Fraser-McDonald – ACST (A)

MOVED BY: Linda Gavey
SECONDED BY: Allison Moore

"THAT the Accreditation Report be approved as circulated."

CARRIED

Conference Committee – Bob Clancey

Bob advised that he has confirmed two presenters for the 2015 conference. He has also made a contact at the City of Ottawa for a presenter.

Allison Moore advised that Wayne Fairbrother from the City of Belleville is interested in presenting.

Christine Vigneault also mentioned Sydney Troister and Sheldon Peddle.

It was also suggested that there be a workshop on "Committee Guidelines" and a "Mock Hearing".

Bob mentioned some ideas for the companion program.

Allison will contact the Recreation Director at the City of Kingston for assistance.

Bob advised that the Ambassador has changed hands and Deb advised that the contract has been revised to her satisfaction.

Seminar Committee – Christine Vigneault

Christine advised that the seminar package just needs to be tweaked and it will be ready to go.

North Bay has been confirmed for the 2015 seminar.

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Education Monitoring – Linda Gavey

POP – Linda advised that the certificates for the fall Primer on Planning course have been issued.

TAC – Linda advised that TAC is still receiving and answering questions on a regular basis.

Training – Linda advised that there are currently no training sessions scheduled.

Finance – Andreas Petersen

It was noted that a budget must be prepared by December 31, 2014.

Legislation – Robert Waind

No report.

Nominations – Andreas Petersen

No report.

"THAT the meeting be adjourned at 8:24 p.m."

CARRIED

O A C A

BOARD OF DIRECTORS MEETING

FRIDAY, JULY 18, 2014

PRESENT:	President	-	Deb McCabe
	Vice President	-	Robert Waind
	Past President	-	Andreas Petersen
	Secretary-Treasurer	-	Linda Gavey
	Director	-	Bob Clancey
	Director	-	Allison Moore
	Director	-	Paul Morand
	Director	-	Christine Vigneault

CALL TO ORDER

1. ROLL CALL

President Deb McCabe called the meeting to order at 8:53 a.m.

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2. REPORTS OF COMMITTEES

Publicity & Website – Christine Vigneault

Christine advised that the newsletter will go out the week of July 21, 2014.

A discussion ensued and it was decided that September 12, 2014 will be the cutoff for seminar and registrations will not be accepted after that date.

Resolutions – Robert Waind

No report.

Site Selection – Bob Clancey

Deb confirmed that the 2015 seminar has been confirmed in North Bay. London is being considered for 2016 and Niagara for 2017 conference.

3. CORRESPONDENCE

4. NEW BUSINESS

Andreas Petersen opened up a discussion regarding the salary of the Secretary-Treasurer, noting that it had not been reviewed since 2008.

Robert Waind suggested a salary of \$17,500.00. A discussion ensued and some commented that this was not adequate for the amount of work involved. Others agreed but commented that it should be reviewed and questioned if it should be an elected position.

MOVED BY: Robert Waind

SECONDED BY: Robert Clancey

"THAT the salary for the Secretary Treasurer be set at \$17,500.00 retroactive to January 2014 and reviewed annually."

CARRIED

A discussion ensued and it was agreed that the position would be reviewed as part of the annual review of the constitution and by-laws.

5. UNFINISHED BUSINESS

(a) Delivery of Education via YouTube

Christine requested that this be temporarily postponed to a future date.

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6. CONCLUDING BUSINESS

- (a) Future meeting dates

MOVED BY: Christine Vigneault
SECONDED BY: Bob Clancey

September 25, 2014 (2:00 p.m.)
November 13 & 14, 2014
January 15 & 16, 2015
March 19 & 20, 2015
May 31, June 1, 2, & 3, 2015

CARRIED

- (b) Resolution to pay meeting expenses.

MOVED BY: Robert Waind
SECONDED BY: Paul Morand

"THAT proper meeting expenses be paid."


CARRIED

- (c) Resolution to adjourn.

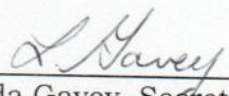
MOVED BY: Robert Waind
SECONDED BY: Allison Moore

"THAT the meeting be adjourned at 9:35 a.m."

CARRIED



Deb McCabe, President



Linda Gavey, Secretary-Treasurer