

O A C A
BOARD OF DIRECTORS MEETING
THURSDAY, SEPTEMBER 24, 2015

PRESENT:

Past President	-	Andreas Petersen
Vice President	-	Bob Clancey
Secretary-Treasurer	-	Linda Gavey
Director	-	Allison Moore
Director	-	Paul Morand
Director	-	Denise Rundle
Director	-	Christine Vigneault
Director	-	Susan Votour

Regrets: President - Deb McCabe

CALL TO ORDER

1. ROLL CALL

Vice President Bob Clancey called the meeting to order at 2:11 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Allison Moore
SECONDED BY: Susan Votour

"THAT the agenda for September 24, 2015 be accepted as circulated."

CARRIED

In response to Vice President Bob Clancey there were no conflicts of interest declared.

3. APPROVAL OF MINUTES - July 9 & 10, 2015

MOVED BY: Paul Morand
SECONDED BY: Allison Moore

"THAT the minutes of July 9 and 10, 2015 be approved as circulated."

CARRIED

4. APPROVAL OF TREASURER'S REPORTS - July and August, 2015

MOVED BY: Andreas Petersen
SECONDED BY: Susan Votour

"THAT the Treasurer's Reports for July and August, 2015 be approved as circulated."

CARRIED

5. REPORTS OF COMMITTEES

Accreditation Committee – Linda Gavey

Accreditations Anne-Marie Cunningham – ACST (Renewal)
Cara Raich – ACST(A)

MOVED BY: Allison Moore

SECONDED BY: Denise Rundle

"THAT the Accreditation Report be approved as circulated."

CARRIED

Conference Committee – Deb McCabe/Allison Moore/Paul Morand

Allison advised that she will be in touch with the hotel concerning meals and the Monday night event.

A discussion ensued regarding the companion program. Susan Votour will check into options for a companion program in London and will report back at the November meeting.

A discussion ensued regarding speakers for the 2016 conference.

Seminar Committee – Paul Morand/Christine Vigneault/Susan Votour

Christine Vigneault advised that seminar is good to go.

Education Monitoring – Linda Gavey

POP – Linda advised that there are 33 students for the Primer on Planning this term.

Training – Linda advised that there are no training sessions scheduled at this time.

Christine will check into obtaining a municipal contact list for future circulation of OACA information.

Finance – Paul Morand/Andreas Petersen

No report.

Legislation – Andreas Petersen/Denise Rundle

Andreas advised that the Ministry has been focusing on the prescribed criteria and content of the notice.

It was agreed that Andreas Petersen or Christine Vigneault will attend the MMAH meeting in October 2015 on behalf of OACA.

Nominations – Andreas Petersen/Linda Gavey

No report.

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Publicity & Website – Christine Vigneault/Susan Votour

Christine advised that the newsletter will be completed the middle of October, reviewed at the November Board meeting, and mailed by November 26, 2015.

Resolutions – Andreas Petersen/Denise Rundle

No report.

Site Selection – Bob Clancey/Linda Gavey/Deb McCabe/Paul Morand

A discussion ensued regarding conference and seminar locations. Various locations were discussed taking into consideration distance and possible numbers.

Susan Votour will put a map together for discussion at the November meeting.

Technical Advisory Committee – Linda Gavey/Allison Moore/Louise

Taschner/Christine Vigneault/Susan Votour

Linda advised that TAC is still receiving and answering questions on a regular basis.

4. CORRESPONDENCE

None

5. NEW BUSINESS

None

6. UNFINISHED BUSINESS

(a) U-tube

Susan Votour is working on a video for the website on the “how to” of applying for a consent or minor variance.

7. CONCLUDING BUSINESS

(a) Future meeting dates

Please review dates and your schedules prior to the next meeting to ensure the following meeting date will be appropriate.

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MOVED BY: Allison Moore
SECONDED BY: Denise Rundle

November 12 & 13, 2015
January 14 & 15, 2016 (Teleconference)
March 17 & 18, 2016
May 29, 30, 31, & June 1, 2016

CARRIED

- (b) Resolution to pay meeting expenses.

MOVED BY: Christine Vigneault
SECONDED BY: Allison Moore

"THAT proper meeting expenses be paid."

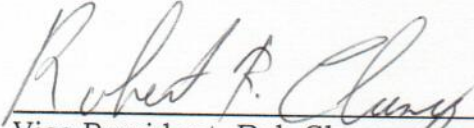
CARRIED

- (c) Resolution to adjourn.


MOVED BY: Christine Vigneault
SECONDED BY: Susan Votour

"THAT the meeting be adjourned at 3:50 p.m."

CARRIED



Vice President, Bob Clancey



Linda Gavey, Secretary-Treasurer

**ACTION LIST – OACA BOARD OF DIRECTORS MEETING
SEPTEMBER 2015**

ITEM	ACTION	COMPLETED
2016 Conference Meals	Allison Moore to contact hotel	
2016 Conference Companion Program	Susan Votour – report back at Nov. meeting	
Municipal Contact List	Christine Vigneault – check into obtaining list	
Membership Letter to Municipalities in Ontario	Denise Rundle – report back at Nov. meeting	
Site Selection Map	Susan Votour – report back at Nov. meeting	
December Newsletter	Christine Vigneault – reports due to Christine so newsletter is ready to go Nov. 26	
YouTube	Susan Votour - the “how to” of applying for a consent or minor variance.	
Finance	Andreas – budget	
Bill 73	Andreas Petersen/Christine Vigneault - attend the MMAH October meeting on behalf of OACA	