

O A C A

BOARD OF DIRECTORS MEETING
THURSDAY, AUGUST 10, 2017

PRESENT: President - Denise Rundle
Vice President - Christine Vigneault
Treasurer - Mark Hacon
Secretary - Susan Votour
Director - Paul Morand
Director - Kathy Lessard
Director - Allison Goodwin
Director - Robert Waind

REGRETS: Director - Cathy McMunn

1. **CALL TO ORDER**

President Denise Rundle called the meeting to order at 7:00 p.m.

2. **CHANGE OF BANKING INSTITUTION**

Meagan Rockett of Greenfield Services joined the meeting via teleconference at approximately 7:15 p.m.

The Board discussed the following items with Meagan:

- Status update with respect to services contracted to Greenfield Services
- Transition of Association Management functions to Greenfield Services
- New OACA Website designed by Greenfield Services
- Change of financial institution and application for a credit card

The following Motions followed the discussion:

MOVED BY: Allison Goodwin
SECONDED BY: Christine Vigneault

THAT Greenfield Services, on behalf of OACA, open a bank account with the Royal Bank of Canada (RBC) in August 2017 for the purposes of maintaining its financial account with an institution that has offices province-wide.

Carried

MOVED BY: Mark Hacon
SECONDED BY: Kathy Lessard

THAT OACA close its bank account with Libro Credit Union by the end of September 2017 and move any monies to the Royal Bank of Canada account opened.

Carried

OACA EXECUTIVE MEETING MINUTES
August 10, 2017 - PAGE 2

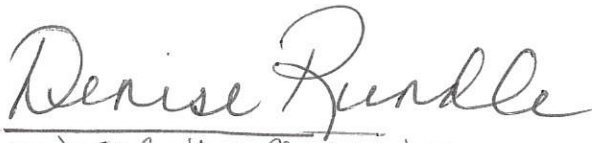
MOVED BY: Paul Morand
SECONDED BY: Robert Waind

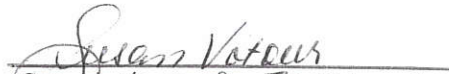
THAT Greenfield Services, on behalf of OACA, apply for a credit card for the association in order to streamline payments through the association, and in order that association expenses need not be carried on the personal credit cards of board members. The credit card will be kept at the association management office and only used when invoices are approved for payment by the Treasurer.

Carried

13. **ADJOURNMENT**

The meeting was adjourned at approximately 9:20 p.m., to reconvene on Friday, August 11, 2017 at 9:00 a.m.


DENISE RUNDLE, PRESIDENT


SUSAN VOTAW, SECRETARY