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BOARD OF DIRECTORS MEETING

THURSDAY, JANUARY 15, 2015

PRESENT: Vice President - R.B. Waind
Past President - Andreas Petersen
Secretary-Treasurer - Linda Gavey
Director - Bob Clancey
Director - Allison Moore
Director - Paul Morand
Director - Christine Vigneault

REGRETS: President - Deb McCabe

CALL TO ORDER

1. ROLL CALL

Vice President R.B. Waind called the meeting to order at 7:15 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Paul Morand
SECONDED BY: Bob Clancey

"THAT the agenda for January 15 and 16, 2015 be accepted as circulated."

CARRIED

In response to Vice President R.B. Waind there were no conflicts of interest declared.

3. APPROVAL OF MINUTES - November 13 & 14, 2014

MOVED BY: Bob Clancey
SECONDED BY: Allison Moore

"THAT the minutes of November 13 and 14, 2014 be approved as circulated and amended."

CARRIED

4. APPROVAL OF TREASURER'S REPORTS - November & December, 2014

MOVED BY: Allison Moore
SECONDED BY: Paul Morand

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"THAT the Treasurer's Reports for November and December 2014 be approved as circulated."

CARRIED

5. REPORTS OF COMMITTEES

Accreditation Committee – Linda Gavey

Accreditations Christina Giannakakis – ACST(A)
Ivan Burton – ACST(A)

MOVED BY: Linda Gavey

SECONDED BY: Paul Morand

"THAT the Accreditation Report be approved as circulated."

CARRIED

Conference Committee – Bob Clancey

Bob advised that the Belleview House is closed on Tuesdays. It was agreed that Bob would find another activity.

MOVED BY: Allison Moore

SECONDED BY: Bob Clancey

"THAT the replacement activity be a maximum of \$5.00 per person."

CARRIED

Allison advised that she has received information from Sidney Troister and noted that Wayne Fairbrother will be contacting her on Monday.

Bob showed the Board some pictures at \$50.00 each and it was agreed to purchase these as gifts and cut the speaker fee back to \$225.00.

Allison is waiting for confirmation on the DJ.

Deb submitted a proposed budget for the 2015 conference. Andreas requested that previous budgets from The Blue Mountains and Richmond Hill be forwarded to the Board members.

Paul questioned what type of lanyards should be used for conference. It was agreed that the zippered lanyards are better for conference. Alli will contact Deb regarding bags and lanyards and Louise regarding binders. Bob will do a final count on existing bags.

Seminar Committee – Paul Morand

No report.

Education Monitoring – Linda Gavey

POP – Linda advised that there were 26 students this term.

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Training – Linda advised that training sessions are scheduled for Niagara-on-the-Lake and Township of Hamilton. There are approximately six other municipalities considering training sessions.

Finance – Andreas Petersen

Andreas advised that there would be an audit for the 2014 finances.

A discussion ensued and it was agreed that the conference fees be as established at the July 2014 meeting.

Legislation – R.B. Waind

Andreas advised that he has made some contacts and been advised that OACA will be informed and included if any changes are coming forward.

Nominations – Andreas Petersen

No report.

Publicity & Website – Christine Vigneault

Christine advised that the conference package is due by February 6 for mailing February 20.

Resolution to Adjourn

MOVED BY: Paul Morand
SECONDED BY: Allison Moore

"THAT the meeting be adjourned at 8:40 p.m."

CARRIED

O A C A

BOARD OF DIRECTORS MEETING

THURSDAY, JANUARY 16, 2015

PRESENT:	Vice President	-	R.B. Waind
	Past President	-	Andreas Petersen
	Secretary-Treasurer	-	Linda Gavey
	Director	-	Bob Clancey
	Director	-	Allison Moore
	Director	-	Paul Morand
	Director	-	Christine Vigneault
REGRETS:	President	-	Deb McCabe

CALL TO ORDER

1. ROLL CALL

Vice President R.B. Waind called the meeting to order at 8:55 a.m.

2. REPORTS OF COMMITTEES (Cont'd)

Resolutions – R.B. Waind

Andreas advised that they are reviewing the Constitution and By-laws.

R.B. requested that the Board members review and advise of any necessary changes.

Site Selection – Bob Clancey

Allison suggested we go to Ottawa for a conference. It was discussed that we try Kingston, London, and Niagara, than Ottawa for conference. North Bay is scheduled for 2014 seminar. Nottawasaga in Alliston and Isaiah Tubbs in Picton were suggested for future seminars.

Technical Advisory Committee – Linda Gavey

Linda advised that TAC is still receiving and answering questions on a regular basis.

Finance (Cont'd) – Andreas Petersen

Andreas discussed the proposed 2015 budget and advised that changes are required.

MOVED BY: Paul Morand
SECONDED BY: Christine Vigneault

"THAT 2015 proposed budget, as amended, be adopted as a working document."

CARRIED

3. CORRESPONDENCE

None

4. NEW BUSINESS

5. UNFINISHED BUSINESS

(a) Review of Expenses

A discussion ensued concerning expenses. It was noted that the Ministry of Finance has announced that the 2015 mileage rate will be \$0.55 per kilometer.

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MOVED BY: Bob Clancey
SECONDED BY: Paul Morand

"THAT meal expenses be established at a maximum of \$20.00 for breakfast, \$20.00 for lunch, and \$50.00 for dinner."

CARRIED

MOVED BY: Allison Moore
SECONDED BY: Christine Vigneault

"THAT mileage expenses be calculated at \$0.55 cents per kilometer as per the Provincial rate."

CARRIED

6. CONCLUDING BUSINESS

(a) Future meeting dates

MOVED BY: Bob Clancey
SECONDED BY: Paul Morand

March 12 & 13, 2015
May 31, June 1, 2, & 3, 2015

CARRIED

(b) Resolution to pay meeting expenses.

MOVED BY: Bob Clancey
SECONDED BY: Paul Morand

"THAT proper meeting expenses be paid."


CARRIED

(c) Resolution to adjourn.

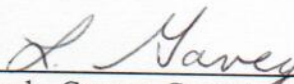
MOVED BY: Allison Moore
SECONDED BY: Paul Morand

"THAT the meeting be adjourned at 9:59 a.m."

CARRIED



Robert Waind, Vice President



Linda Gavey, Secretary-Treasurer