

O A C A

BOARD OF DIRECTORS MEETING

THURSDAY, SEPTEMBER 25, 2014

PRESENT: President - Deb McCabe
Vice President - Robert Waind
Past President - Andreas Petersen
Secretary-Treasurer - Linda Gavey
Director - Bob Clancey
Director - Allison Moore
Director - Paul Morand
Director - Christine Vigneault

CALL TO ORDER

1. ROLL CALL

President Deb McCabe called the meeting to order at 2:00 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Bob Clancey
SECONDED BY: Robert Waind

"THAT the agenda for September 25, 2014 be accepted as circulated."
CARRIED

In response to President Deb McCabe there were no conflicts of interest declared.

3. APPROVAL OF MINUTES - July 17 & 18, 2014

MOVED BY: Robert Waind
SECONDED BY: Paul Morand

"THAT the minutes of July 17 & 18, 2014 be approved as circulated."
CARRIED

4. APPROVAL OF TREASURER'S REPORTS - July and August 2014

MOVED BY: Allison Moore
SECONDED BY: Robert Waind

"THAT the Treasurer's Reports for July and August 2014 be approved as circulated."

CARRIED

5. REPORTS OF COMMITTEES

Accreditation Committee – Linda Gavey

Accreditations Betty Cunningham – ACST (Renewal)

MOVED BY: Linda Gavey

SECONDED BY: Allison Moore

"THAT the Accreditation Report be approved as circulated."

CARRIED

Conference Committee – Bob Clancey

Bob advised that he has several quotes for busses from the hotel to Fort Henry. It was agreed that Stover would provide four busses at \$560.00 including taxes.

Bob advised that the cruise for the companion program is \$53.51 each including taxes. The 3.5 hour cruise includes a tour and entertainment. The trolley will be \$480.00 plus HST. Bob mentioned the Penitentiary Museum, Huff Estates, and a wine tour for the second day.

Allison advised that she contacted the "Adam Knapp and Kickout" band and is waiting for a quote.

Bob suggested a Town Crier and Piper for conference.

Bob suggested a speaker that portrays "Sir John A. MacDonald".

Bob has confirmed two workshop presenters for the 2015 conference and has contacted others.

Allison Moore advised that Sydney Troister confirmed that he was interested and also suggested Wayne Fairbrother from the City of Belleville.

Christine Vigneault also mentioned that Sheldon Peddle, solicitor from Richmond Hill, is interested.

It was also suggested that there be a workshop on "Committee Guidelines" and a "Mock Hearing".

Deb will contact Nancy Bozzato to present the "Committee Guidelines".

It was discussed that the Board do a "Mock Hearing".

Deb advised that Tourism London has sent several hotel choices and are willing to help with the companion program. She suggested the Four Points by Sheraton.

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MOVED BY: Bob Clancey
SECONDED BY: Christine Vigneault

"THAT the Four Points by Sheraton in London be booked for the 2016 conference."

CARRIED

Seminar Committee – Christine Vigneault

Deb advised that the seminar is ready to go.

Deb also advised that Liz Courville has pretty much taken over the 2015 seminar arrangements in North Bay. She noted that OPPI would like to sponsor a break or something, as well as, present a workshop. They would also like to have a display at the conference. Deb noted that the details are still being worked out.

Education Monitoring – Linda Gavey

POP – No report.

Training – Linda advised that there are currently no training sessions scheduled.

Finance – Andreas Petersen

It was noted that a budget must be prepared by December 31, 2014.

Legislation – Robert Waind

No report.

Nominations – Andreas Petersen

No report. It was agreed to wait until after the election.

Publicity & Website – Christine Vigneault

No report.

Resolutions – Robert Waind

No report.

Site Selection – Bob Clancey

Previously discussed under conference and seminar.

Technical Advisory Committee – Linda Gavey

Linda advised that TAC is still receiving and answering questions on a regular basis.

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3. CORRESPONDENCE

No report.

4. NEW BUSINESS

A discussion ensued concerning bereavement and it was decided that it would be left to the Board's discretion.

5. UNFINISHED BUSINESS

- (a) Delivery of Education via YouTube

Temporarily postponed to a future date.

6. CONCLUDING BUSINESS

- (a) Future meeting dates

MOVED BY: Christine Vigneault
SECONDED BY: Bob Clancey

November 13 & 14, 2014
January 15 & 16, 2015
March 19 & 20, 2015
May 31, June 1, 2, & 3, 2015

CARRIED

- (b) Resolution to pay meeting expenses.

MOVED BY: Robert Waind
SECONDED BY: Bob Clancey

"THAT proper meeting expenses be paid."


CARRIED

- (c) Resolution to adjourn.


MOVED BY: Christine Vigneault
SECONDED BY: Allison Moore

"THAT the meeting be adjourned at 4:00 p.m."

CARRIED



Deb McCabe, President



Linda Gavey, Secretary-Treasurer