

Planner I Planner II

Development Services, City of Kawartha Lakes

The Development Services Department - Planning Division is looking for **permanent, full time Planners**, with varying skills levels, to join our dynamic team. Under the direction of the Manager of Planning, roles may include reviewing development inquiries, processing a variety of Planning Act Applications, and assisting with policy planning projects and initiatives. Policy-led projects may include tree preservation and on-farm diversified uses, while other initiatives may include a review of affordable housing, agricultural and natural heritage systems, and long-term planning and development policies as part of the City's growth management strategy and municipal comprehensive review. This position is located in **Lindsay, Ontario**, with opportunity for a **hybrid working arrangement**.

The City of Kawartha Lakes is located on the Trent Severn Waterway in central Ontario, and offers a unique mix of urban, rural and waterfront living to its growing population of 80,500. The City is a progressive, forward-thinking community with a positive business environment and a thriving artistic community. Recognized as a prime tourist area for its year-round leisure opportunities, Kawartha Lakes is rich in culture and heritage, a strong agricultural community, and abundant in all the amenities being sought by residents and visitors alike.

Why work for the City of Kawartha Lakes? We are an equal opportunity employer which values equity, diversity, and inclusion in the workplace. We foster a safe and creative work environment, where training and skill development are prioritized, with opportunities and support for career advancement. As a team member at the City of Kawartha Lakes, you may be entitled to the following: flexible work hours, remote and hybrid working arrangements, work-life balance, pension plan, benefits package, employee assistance program, and other programs that foster innovation, leadership, and career advancement.

Requirements and Qualifications

- Post-secondary degree in Urban, Rural or Regional Planning, Geography, or a related field
- Up to 3+ years of related practical experience as a land use planner, preferably in a municipal environment
- 1-2 years' experience in municipal or regional planning, including working directly with the public or an equivalent combination of training and experience
- Eligible for provisional and willing to achieve full membership in OPPI
- Knowledge of the Planning Act and regulations, planning principles, statutory requirements, by-laws, provincial policies and plans and other regulations applicable to municipal planning
- Excellent customer service and communication skills, both oral and written, including preparation of technical and administrative reports, and experience of addressing public forums



- Demonstrated proficiency in Microsoft Office, the internet, and any other related software
- Upon a conditional offer of employment, a Criminal Record Check will be required

Interested applicants are encouraged review the full job postings for **Planner I** and **Planner II** on our website and to apply on or before **October 30, 2022** through the Careers page on the City of Kawartha Lakes website: <https://www.kawarthalakes.ca>
<https://tre.tbe.taleo.net/tre01/ats/careers/v2/viewRequisition?org=CITYOFKA&cws=37&rid=1714>

We will accommodate the needs of applicants in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. Please advise Human Resources to ensure your accessibility needs are accommodated throughout this process.