

O A C A

EXECUTIVE MEETING

WEDNESDAY, JUNE 3, 2015

PRESENT: Vice President - Bob Clancey
Past President - Andreas Petersen
Secretary-Treasurer - Linda Gavey
Director - Allison Moore
Director - Paul Morand
Director - Denise Rundle
Director - Christine Vigneault
Director - Susan Votour

Regrets: President - Deb McCabe

CALL TO ORDER

1. ROLL CALL

Vice President Bob Clancey called the meeting to order at 9:00 a.m.

2. WELCOME – Bob Clancey

Bob welcomed the new executive.

3. APPROVAL OF AGENDA

MOVED BY: Paul Morand

SECONDED BY: Christine Vigneault

"THAT the agenda be accepted as circulated."

CARRIED

4. APPOINTMENT OF AUDITORS

MOVED BY: Andreas Petersen

SECONDED BY: Paul Morand

"THAT the firm of Millard, Rouse & Roseburgh Chartered Accountants be appointed as Auditors for the Association year 2015."

CARRIED

5. INSURANCE AND LIABILITY

MOVED BY: Allison Moore

SECONDED BY: Susan Votour

"THAT the firm of "the co-operators" be the OACA insurance carrier for the Association year 2015-2016."

CARRIED

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6. CONFERENCE EXPENSES

MOVED BY: Paul Morand
SECONDED BY: Susan Votour

"THAT the normal expenses of the conference be paid."

CARRIED

7. SCHEDULE OF MEETINGS

July 9 & 10, 2015
September 24 & 25, 2015
November 12 & 13, 2015
January 14 & 15, 2016 (Teleconference)
March 17 & 18, 2016
May 29, 30, 31, & June 1, 2016

8. COMMITTEE ASSIGNMENTS

Accreditation Committee	- Linda Gavey
Conference Committee	- Paul Morand - Allison Moore - Deb McCabe
Seminar Committee	- Paul Morand - Susan Votour - Christine Vigneault
Education Monitoring	- Linda Gavey
Finance Committee	- Andreas Petersen - Paul Morand
Legislation Committee	- Denise Rundle - Andreas Petersen - Christine Vigneault
Nominations Committee	- Andreas Petersen - Linda Gavey
Publicity & Website Committee	- Christine Vigneault - Susan Votour
Resolutions	- Denise Rundle - Andreas Petersen
Site Selection Committee	- Bob Clancey

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- Linda Gavey
- Deb McCabe
- Paul Morand

Technical Advisory Committee

- Linda Gavey
- Allison Moore
- Louise Taschner
- Christine Vigneault
- Susan Votour

MOVED BY: Allison Moore
SECONDED BY: Paul Morand

"THAT Committee Assignments be approved as stated."

CARRIED

9. OTHER BUSINESS

- (a) Newsletter Schedule
The summer newsletter will be sent out following the July Board of Directors meeting. All reports are due to Christine by July 3, 2015. The newsletter is to be mailed prior to the end of July.

10. NEW BUSINESS

- (a) Conference Contract
A discussion ensued regarding the Sheraton contract.
- (b) MMAH

A discussion ensued regarding expenses for the MMAH meeting on May 4, 2015. It was agreed that Andreas was the only Board Member approved, by email, to attend the meeting. Any expenses by others attending out of interest are not covered by the Association.

MOVED BY: Christine Vigneault
SECONDED BY: Paul Morand

"THAT the Association will only pay expenses for those pre-authorized to attend the MMAH meetings."

CARRIED

- (c) Conference Comments
Deadline of fees – forward to July meeting
- (d) U- tube – forward to July meeting

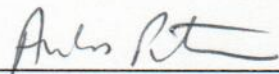
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11. ADJOURNMENT

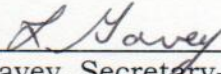
MOVED BY: Allison Moore
SECONDED BY: Paul Morand

"THAT the meeting be adjourned at 10:30 a.m."

CARRIED

for 

Bob Clancey, Vice President



Linda Gavey, Secretary-Treasurer