

O A C A
BOARD OF DIRECTORS MEETING
THURSDAY, JANUARY 7, 2016

PRESENT: President - Deb McCabe
Vice President - Bob Clancey
Secretary-Treasurer - Linda Gavey
Director - Allison Goodwin
Director - Paul Morand
Director - Denise Rundle
Director - Christine Vigneault
Director - Susan Votour

REGRETS: Past President - Andreas Petersen

CALL TO ORDER

1. ROLL CALL

President Deb McCabe called the meeting to order at 7:20 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Bob Clancey
SECONDED BY: Allison Goodwin

"THAT the agenda for January 7 and 8, 2016 be accepted as circulated."
CARRIED

3. APPROVAL OF MINUTES - NOVEMBER 12 & 13, 2015

MOVED BY: Allison Goodwin
SECONDED BY: Paul Morand

"THAT the minutes of November 12 and 13, 2015 be approved as circulated."
CARRIED

4. APPROVAL OF TREASURER'S REPORTS - November and December, 2015

MOVED BY: Christine Vigneault
SECONDED BY: Paul Morand

"THAT the Treasurer's Reports for November and December, 2015 be approved as circulated."
CARRIED

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5. REPORTS OF COMMITTEES

Accreditation Committee – Linda Gavey

Accreditations Jessie Langford - ACST
 Niloo Hodjati – ACST

MOVED BY: Linda Gavey

SECONDED BY: Bob Clancey

"THAT the Accreditation Report be approved as circulated."

CARRIED

Conference Committee – Deb McCabe/Allison Moore/Paul Morand

Allison advised that she had emailed Planning Consultants and the Conservation Authority in London but has had no response.

A discussion ensued regarding conference speakers and a "cracker barrel" workshop.

A discussion also ensued regarding USB's and binders for conference material. It was agreed that a box for choice would be made part of the registration form.

It was agreed that the conference registration deadline be May 13, 2016.

Susan Votour discussed the companion program for London.

Seminar Committee – Paul Morand/Christine Vigneault/Susan Votour

Susan discussed locations for the 2016 seminar and it was agreed that it would be at the Nottawasaga Inn.

Education Monitoring – Linda Gavey

POP – No report.

Training – Linda advised that a training session was presented in Sarnia. Kenora has requested a presentation in 2016 but a date has not been confirmed.

Finance – Paul Morand/Andreas Petersen

Andreas submitted a draft proposed budget for 2016.

It was agreed to table the draft budget until the March meeting. It was noted that the budget should include proposed and actual for the previous year.

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Legislation – Andreas Petersen/Denise Rundle/Christine Vigneault

Denise advised that there is to be a meeting scheduled for January to present the final documentation on Bill 73.

Nominations – Andreas Petersen/Linda Gavey

No report.

Resolution to Adjourn

MOVED BY: Bob Clancey

SECONDED BY: Paul Morand

"THAT the meeting be adjourned at 8:40 p.m."

CARRIED

O A C A

BOARD OF DIRECTORS MEETING

FRIDAY, JANUARY 8, 2016

PRESENT: President - Deb McCabe
Vice President - Bob Clancey
Secretary-Treasurer - Linda Gavey
Director - Allison Moore
Director - Paul Morand
Director - Denise Rundle
Director - Christine Vigneault
Director - Susan Votour

REGRETS: Past President - Andreas Petersen

CALL TO ORDER

1. ROLL CALL

President Deb McCabe called the meeting to order at 8:57 a.m.

2. REPORTS OF COMMITTEES (Cont'd)

Publicity & Website – Christine Vigneault/Susan Votour

Christine advised that she had made some changes to the website to make it more accessible and professional.

The conference package is due by February 6 for mailing February 20.

Christine advised that she would email the Board for committee reports for the "Special Edition" Newsletter.

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It was decided that information would be electronic rather than YouTube.

Denise advised that the membership letter was sent to the municipalities. It was agreed that the letter would go out by mail the year of an election and by email the years in between.

Christine had no report on the "OACA's Best Practice" project.

It was noted that the "Primer on Planning" needs to be updated with the Bill 73 legislation.

It was agreed that a "Work Program" should be established under "New Business" to address the projects that the Board considers important to the membership.

Resolutions – Andreas Petersen/Denise Rundle

Denise suggested that the Constitution and By-laws be included in the "Work Program".

Site Selection – Bob Clancey/Linda Gavey/Deb McCabe/Paul Morand

It was confirmed that Nottawasaga Inn would be the location for the 2016 seminar.

Bob Clancey advised that he had contacted the Shaw Centre in Ottawa for the 2017 conference but had not received a response. He noted that it is Canada's 150 Anniversary and Ottawa may not be available. He will contact some other venues before the next meeting. If unsuccessful, we will look to another location.

Bob Clancey will investigate Cobourg for a seminar.

Technical Advisory Committee – Linda Gavey/Allison Moore/Louise Taschner/Christine Vigneault/Susan Votour

Linda advised that TAC is still receiving and answering questions on a regular basis.

4. CORRESPONDENCE

Denise advised that she had received an email from Seneca College that the "Certificate Program" had been endorsed.

5. NEW BUSINESS

A "Work Program" will be established at the March meeting. The meeting will begin at 5:00 p.m.

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6. UNFINISHED BUSINESS

It was agreed that review of the "Not-For-Profit Incorporator's Handbook" provided by the provincial government be included in the "Work Program".

7. CONCLUDING BUSINESS

- (a) Future meeting dates

Please review dates and your schedules prior to the next meeting to ensure the following meeting date will be appropriate.

MOVED BY: Allison Moore

SECONDED BY: Paul Morand

March 31 & April 1, 2016 (Nottawasaga Inn)

May 29, 2016

CARRIED

- (b) Resolution to pay meeting expenses.

MOVED BY: Bob Clancey

SECONDED BY: Paul Morand

"THAT proper meeting expenses be paid."

CARRIED

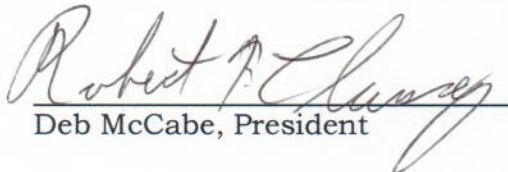
- (c) Resolution to adjourn.

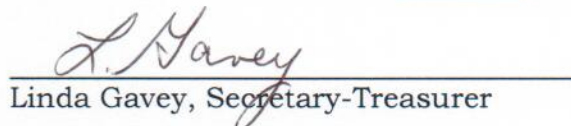
MOVED BY: Bob Clancey

SECONDED BY: Paul Morand

"THAT the meeting be adjourned at 10:24 a.m."

CARRIED


Deb McCabe, President


Linda Gavey, Secretary-Treasurer