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BOARD OF DIRECTORS MEETING

THURSDAY, NOVEMBER 13, 2014

PRESENT: President - Deb McCabe
Vice President - Robert Waind
Past President - Andreas Petersen
Secretary-Treasurer - Linda Gavey
Director - Bob Clancey
Director - Allison Moore
Director - Paul Morand
Director - Christine Vigneault

CALL TO ORDER

1. ROLL CALL

President Deb McCabe called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Paul Morand
SECONDED BY: Robert Waind

"THAT the agenda for November 13 and 14, 2014 be accepted as circulated."

CARRIED

In response to President Deb McCabe there were no conflicts of interest declared.

3. APPROVAL OF MINUTES - September 25, 2014

MOVED BY: Robert Waind
SECONDED BY: Allison Moore

"THAT the minutes of September 25, 2014 be approved as circulated."

CARRIED

4. APPROVAL OF TREASURER'S REPORTS - September & October, 2014

MOVED BY: Bob Clancey
SECONDED BY: Robert Waind

"THAT the Treasurer's Reports for September and October 2014 be approved as circulated."

CARRIED

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5. REPORTS OF COMMITTEES

Accreditation Committee – Linda Gavey

Accreditations Niloo Hodjali – ACST(A)

MOVED BY: Linda Gavey

SECONDED BY: Robert Waind

"THAT the Accreditation Report be approved as circulated."

CARRIED

Conference Committee – Bob Clancey

Bob advised that he has four presenters confirmed for the Kingston conference. Tony Fleming – Municipal Law, John Uliana – Principles and Conflicts, IPI Planning Group, Dave Malcolm – Hydro Ge, Paige Agnew – Heritage, Planning Director, Kingston, Sid Troister – Validation & Fixing Title, Wayne Fairbrother – Rural ROWs & Development, Bob Clark – Wind Farms, Linda Gavey and Louise Gavey - Committee Guidelines.

The Companion Program for Monday has been based on 34 participants for the trolley tour and boat cruise. Tuesday will be a wine tour and the penitentiary museum.

Bob is working on the bus prices for the companion tour.

Bob questioned the need for the hospitality suite. A discussion ensued and it was agreed that the hospitality suite is good for networking.

Andreas raised the question of conference fees for financing, noting that a budget should be in place prior to establishing the conference fee.

Allison is checking on pricing for a band/DJ for conference.

In response to his question, Bob was advised that the Town Crier is \$100.00 and the Piper is \$125.00.

Seminar Committee – Christine Vigneault

Deb advised that Liz Courville is working on speakers for the 2015 seminar.

Education Monitoring – Linda Gavey

POP – Linda advised that there are 27 students this term.

Training – Linda advised that there have been approximately six inquiries from municipalities considering training sessions.

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Finance – Andreas Petersen

Andreas discussed proposed budgets for 2014 and 2015.

A discussion ensued regarding conference/seminar fees. This will be revisited at the January meeting when the conference committee has a proposed budget.

Legislation – Robert Waind

No report.

Nominations – Andreas Petersen

No report.

Resolution to adjourn.

MOVED BY: Christine Vigneault

SECONDED BY: Allison Moore

"THAT the meeting be adjourned at 9:09 p.m."

CARRIED

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BOARD OF DIRECTORS MEETING

THURSDAY, NOVEMBER 14, 2014

PRESENT:	President	-	Deb McCabe
	Vice President	-	Robert Waind
	Past President	-	Andreas Petersen
	Secretary-Treasurer	-	Linda Gavey
	Director	-	Bob Clancey
	Director	-	Allison Moore
	Director	-	Paul Morand
	Director	-	Christine Vigneault

CALL TO ORDER

1. ROLL CALL

President Deb McCabe called the meeting to order at 8:46 a.m.

2. REPORTS OF COMMITTEES (Cont'd)

Publicity & Website – Christine Vigneault

The Board reviewed the newsletter and advised Christine that it looked great.

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Resolutions – Robert Waind

Andreas advised that they are reviewing the Constitution and By-laws.

Site Selection – Bob Clancey

Deb advised that she is working on the Four Points Sheraton contract for the 2016 conference.

Technical Advisory Committee – Linda Gavey

Linda advised that TAC is still receiving and answering questions on a regular basis.

3. CORRESPONDENCE

Ernie Hardeman, M.P.P. – Received and given to Andreas Petersen and Robert Waind, Legislation Committee
Responses re Gary Sharman & Ron Ducharme – Received and Filed

4. NEW BUSINESS

A discussion ensued concerning expenses

MOVED BY: Bob Clancey
SECONDED BY: Robert Waind

"THAT meal expenses remain at \$50.00 per day, including one beverage per meal, and receipts showing incidentals are to be submitted."

CARRIED

MOVED BY: Bob Clancey
SECONDED BY: Robert Waind

"THAT the policy for meal expenses be reviewed in accordance with various municipal standards at the March meeting or sooner."

CARRIED

5. UNFINISHED BUSINESS

- (a) Delivery of Education via YouTube
Remove from agenda.

6. CONCLUDING BUSINESS

- (a) Future meeting dates

MOVED BY: Christine Vigneault
SECONDED BY: Bob Clancey

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January 15 & 16, 2015
March 12 & 13, 2015
May 31, June 1, 2, & 3, 2015

- (b) Resolution to pay meeting expenses.

CARRIED

MOVED BY: Robert Waind
SECONDED BY: Paul Morand

"THAT proper meeting expenses be paid."


CARRIED

- (c) Resolution to adjourn.


MOVED BY: Allison Moore
SECONDED BY: Paul Morand

"THAT the meeting be adjourned at 9:45 a.m."

CARRIED



Deb McCabe, President



Linda Gavey, Secretary-Treasurer

